

Nomination forms and dependants' details – important reminder

Your nomination form should be kept up to date to assist the Trustee in the payment of any death benefits that may become due. Although the Trustee ultimately decides who to award any such benefits to, it wants to have the opportunity to consider your wishes.

In the case where a nomination form is absent or out of date, there could be a delay in settling the death benefits. With this in mind, the Trustee would be grateful if you could take the time to complete the form on the reverse of this notice.

Remember to keep your form up to date if your circumstances change – for example if you get married, divorced or have children.

Completing your form

1. Please complete this form in **BLOCK** capitals.
2. Complete the details of your next of kin or the person(s) who in the event of your death you wish to receive any death benefits due, making sure that you have signed and dated the form at the bottom.
3. There is space for four nominations on this form. However, you are not limited to this number. Additional nominee details can be submitted on a separate sheet of paper if it is signed, dated and attached to this form.
4. Complete sign and return the form to HR with your contract documentation if you are a new employee. If you are an existing member please return the form to the Pensions Administration Team via e mail at pensions@croda.com
5. You can obtain a new form at any time by contacting the Pensions Administration Team at pensions@croda.com
6. The Trustee of the Croda Pension Scheme and the scheme administrators may use the personal data provided by you in this form to assess eligibility for benefits in the event of your death. The details you provide may include sensitive personal data.

In some circumstances, we may also need to share the information provided with our legal advisers, Pinsent Masons LLP.

Where we do this, we will ensure that appropriate protections are in place to protect your personal data. We may also disclose personal data to comply with a legal or regulatory obligation.

Please sign below to confirm that you consent to us holding, processing and sharing your data, including sensitive personal data, for these purposes.

You can withdraw your consent at any time, by contacting the Pensions Administration Team. However, if you withdraw your consent, the Trustee may not be able to consider eligibility for benefits any further.

Don't forget to sign and date this form.

CRODA

About you

Forename(s)	Surname
Date of birth	National Insurance number
Contact telephone number	Email address

Your nominations

I would like the Trustee of The Croda Pension Scheme to consider paying the death benefits provided by the Scheme to the people named below.

I understand that the Trustee is not bound by my nominations and has complete discretion when deciding to whom the benefits should be paid.

Forename(s)	Forename(s)
Surname	Surname
Date of birth	Date of birth
Address	Address
Postcode	Postcode
Relationship	Relationship
Proportion of benefit	Proportion of benefit
%	%
Forename(s)	Forename(s)
Surname	Surname
Date of birth	Date of birth
Address	Address
Postcode	Postcode
Relationship	Relationship
Proportion of benefit	Proportion of benefit
%	%

Member declaration

By signing this form, I consent to the holding, sharing and processing of my personal data (including sensitive personal data) on the basis set out above.

I understand that I can withdraw my consent at any time, but if I do so, the Trustee may not be able to consider an application for benefits any further.

Signed

Date
